



ERASMUS+KEY ACTION 1 MOBILITY– CALL 2018

SEARCH FOR PARTNERS

European Programme	ERASMUS+ Key action 1 Mobility of Vocational training Call for proposals 2018
Objective	Mobility (professional training) of: <ul style="list-style-type: none"> • 13 students the field of Administration - Management • 3 students in the field of Machining technician • 3 students in the field of Services to the persons and Caring • 5 students in the field of Catering, Restaurant and Hotel services
Theme	Administration and Management, Industry, Health Care Services, Hotel and Catering
Who are we?	Haute Follis Vocational Secondary School / College Laval, Mayenne, France http://www.lhf53.eu/ Since 2011, through a Leonardo program and Erasmus+ projects, we have had a wealth of experience in European Students mobility projects. We have implemented partnerships in several countries (Italy, Denmark, Germany...) and we would like to develop more partnerships.
What kind of partner are we looking for?	A School, a College, an association, a community, a city having local networks with whom we could cooperate. Its role would be to develop relationships between us and professional structures and find work places which could welcome our students during their internships . Its role would consist in helping us organizing the hosting possibilities for the students. He would also provide mentorship for our students if they face a problem during their internship or in their daily life, and would assess them at the end of the internship with of a grid and some material we provide. Haute Follis Vocational Secondary School cannot yet afford to ensure a mutual partnership, but we are ready to pay financial compensation for the efforts made by our partner. <ul style="list-style-type: none"> ➤ Each student receives an "Erasmus +" scholarship which covers transportation to the host town and accommodation. ➤ The placement consists in a training period in a professional environment and enables the trainees to acquire skills to take their vocational diploma. The trainees have to be entirely involved in a professional activity (7hours a day, 5 days a week) ➤ Each student benefits from a linguistic and cultural preparation to fulfil his internship in the best conditions.

Description of the project		MANAGEMENT-ADMINISTRATION	MACHINING TECHNICIAN	SERVICES TO PERSONS	CATERING, RESTAURANTS AND HOTELS SERVICES
	Students: age and experience	17-18 years old 12 work placement weeks of experience	17-18 years old 12 work placement weeks of experience	16-17 years old 8 work placement weeks of experience	16-17 years old 8 work placement weeks of experience
	Targeted companies for work placement	<ul style="list-style-type: none"> • Large stores • Hotels • Municipalities • Administration department of a company 	<ul style="list-style-type: none"> • Industrial factories / companies using numerically controlled machines 	<ul style="list-style-type: none"> • Schools, Kindergartens, Nurseries • Hospitals • Nursing homes, Residential care homes • Disabled people centres 	<ul style="list-style-type: none"> • Catering departments in the hotels • Private restaurants
	Professional skills and activities to be assessed during the internship	<ul style="list-style-type: none"> -Basic administrative tasks -Quality assessment -Organisation of the workstation -Versatility -Management of unforeseen events and defects 	<ul style="list-style-type: none"> -Preparation for manufacturing -Autonomy in achieving full or partly a manufacturing process -1st level mainte 	<ul style="list-style-type: none"> -Welcoming the person and relatives -Realization of daily tasks (food preparation and meals, guarantee hygiene and security, control the use of medicines) -Team working -Communication with the public and the staff -Participation in person's life projects --Participation in stock management and quality assessment 	<ul style="list-style-type: none"> - Service to the clients -Respect of hygiena and codes of the structure -Communication with the clients and the staff -Participation in dressing plates
	Period of internship targeted	3-4 weeks in March-April 2019	3-4 weeks in November-December 2018	3-4 weeks in October- November 2018	3-4 weeks in 2019
Timetabl	<p>A preparatory visit before the 10th of January 2018</p> <p>We would be glad to come and visit you so as to get to know each other better. We would also wish to visit professional structures that could welcome our students during their internships in order to better prepare our project.</p> <p>Submission date of the application: February 2018.</p>				
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